



4 February 2019

Dear Parent/Carer

New Arrangements

As we come to the end of this half term, I would like to inform you of a number of staffing changes that we are putting in place over the rest of the academic year to cover Mrs Michel's maternity leave.

From the start of the next half term Mrs Duncan, will be taking on the role of Acting Deputy across the primary phase of our Academy. To support us in providing capacity for Mrs Duncan we are excited to welcome Mrs Ceesay back from maternity leave who will re-join the Academy from Monday 11th February in our Year 2 Class Hargreaves for three days a week teaching Monday to Wednesday and Mrs Duncan Thursday to Friday.

In addition to this, we would like to formally welcome Mrs Gormal who comes from Oasis Academy Immingham and is joining our leadership team as an Assistant Principal. Mrs Gormal comes with a wealth of experience and has been recognised as an outstanding practitioner who has worked across many academies within the trust sharing her practice as a National Lead Practitioner.

Should you wish to make contact with the Academy can I take this opportunity to clarify the lines of communication available to you.

- ❖ In Primary if you would like to contact the Academy in the first instance please speak to your child's class teacher and then to Mrs Duncan.
- ❖ In Secondary if you would like to discuss anything around your child, in the first instance speak to their advisory group teacher followed by Mr Mills who has joined our Key Stage 3 Inclusion and Support Team.
- ❖ If you would like to discuss SEND including medical needs please contact Mrs Dalton our Director of Inclusion
- ❖ If you have any attendance or punctuality concerns regarding your child then please ask to speak to Mrs Bellamy the Academy's Attendance and Welfare officer.

I am sure that you are aware that we have a very busy term ahead as we prepare our Year 6, Year 2 and Year 1 children for their SATs and Phonics screen.

For the next half term, we would like to provide parents and carers with a regular opportunity to discuss the Academy and will be holding 'Meet the Principal' sessions on Thursday mornings from around 8:30am onwards. We hope you can come along and join us for refreshments.

Yours sincerely

A handwritten signature in black ink, appearing to read 'J. Pape', is located below the 'Yours sincerely' text.

Mr J Pape
Principal, Oasis Academy Don Valley

Principal: Mr J Pape

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