



27<sup>th</sup> November 2024

Dear Parents and Carers

I am writing to provide you with a staffing update for Class Ross. Unfortunately, Mrs Smith will be absent from the Academy from Friday 29<sup>th</sup> November as she will be having an operation. Miss Jenkinson will be teaching the class from this date; she has been working alongside Mrs Smith for over two weeks so knows the children very well.

Miss De Sousa will continue to be the phase lead for Key Stage One and will be supporting across Year 1.

I am sure you will join me in wishing Mrs Smith well and a speedy recovery.

Thank you for your continued support.

Yours sincerely

Mrs Michels  
Head of Primary, Oasis Academy Don Valley

**Executive Principal:** Mrs N Smith

**Head of Secondary:** Ms R Cruise

**Head of Primary:** Mrs C Michels

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