Monday 20th April 2026

Dear Parent/Carer,

We are writing to inform you about a new initiative we are introducing to support students with their transition between lessons. From Monday 20th April 2026, all students will be issued with a school lanyard containing a copy of their personalised timetable.

The aim of this change is to help students move calmly, confidently, and promptly between lessons. Having their timetable easily accessible means they can quickly check where they need to be, reducing delays, confusion, and unnecessary movement around the school. This is particularly helpful for students who are still becoming familiar with the layout of the building or adjusting to new routines.

The lanyards will also support staff in ensuring students are in the correct place at the correct time, helping us maintain a safe and well-organised learning environment.

Students will be expected to wear their lanyard throughout the school day and to look after it responsibly. If a lanyard is lost or damaged, a replacement can be arranged through the school office at a cost of £1.00

We appreciate your support in encouraging your child to wear their lanyard each day and to use it as a tool to help them stay organised and prepared for learning.

If you have any questions or would like further information, please do not hesitate to contact us.

Thank you for your support with this.

Yours sincerely,

Nichola Smith
Executive Principal

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